

Staff ID # \_\_\_\_02\_\_\_\_

**Instructions:**

Before you begin observing the staff member, write down the time in the “time begin box.” Once this is complete begin to observe the designated staff member during a routine shift. When you observe the staff member engaging in positive interactions with a client, put a tally mark into the “positive interactions” box on the data sheet. Put another tally mark under the client’s name in the correct session number. When you observe the staff member engaging in negative interactions with a client, put a tally mark into the “negative interactions” box on the data sheet. Put another tally mark under the client’s name in the correct session number. When you are finished observing the staff member, write down the time in the “time end” box.

A session will be a time period in which you observe ONE staff for a CONSISTENT period of time during the shift. If you have to stop observing, write down the time in the “time end” box.

Session	Positive Interactions	Negative Interactions	OTHER	Time begin	Time end	Activity	# of staff working
1	2	4	2	1700	1715	Dinner	3
2	2	1	4	1900	1910	Meds/Chores	3
3							
4							
5							
Session	BS	JG	JGilwee	JM	AR	LD	
1							
2							
3							
4							
5							

**Positive interactions**

Defined as a staff delivering positive verbal praise to a client for using their replacement skills (asking for help, appropriate requests for attention, and requests for a break), praise for helping staff or other clients, following directions, completing a task, or praising appropriate behaviors. Also includes greeting the client, smiling at the client, waving to the client, helping them out with a task, having a conversation with them or interacting with them during an activity, pats on the back, handshakes and/or high fives.

**Negative interactions**

Defined as a staff delivering negative or corrective statements, ignoring a client when they are attempting to interact with staff, delivering a programmatic consequence to a behavior (time outs, physical holds, prompts to use replacement behaviors), using a negative (i.e., untherapeutic) voice tone with a client, using sarcasm when interacting with client, using humor at client’s expense

**Other**

giving a direction or requesting a task to be completed